3- Otros aspectos prácticos importantes

Webinar ERC ADG 2025 - Preparación de propuestas 20 Mayo 2025











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- FORMULARIO ADMINISTRATIVO
- CUESTIONES ÉTICAS
- PRESUPUESTO LUMP SUM
- PARTICIPACIÓN DE COLABORADORES
- SERVICIOS DE APOYO







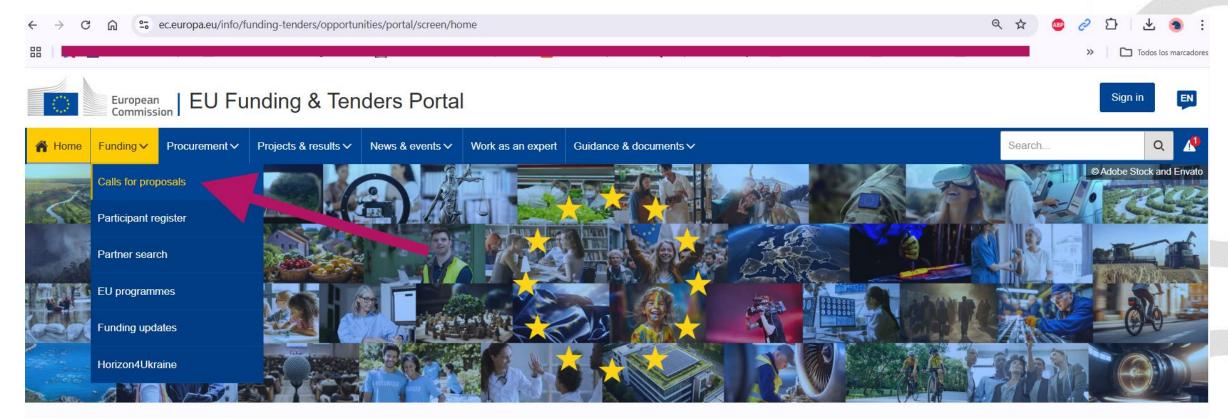
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Discover the funding & tenders opportunities

Find out how to participate by following these key steps.

Find calls for proposals

Explore the available EU funding opportunities by searching for calls for proposals within your topics of interest, find partners and submit a proposal.

View projects and results

Browse through EU funded projects and learn about the results. Invest in opportunities and get inspired by the highlights and success stories.

ttps://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/opportunities/calls-for-proposals

Find calls for tenders

Find business opportunities in the calls for tenders managed by EU institutions, bodies and agencies.

Work as an expert

Proposals and projects need evaluations, monitoring and domain-specific knowledge advice from experts.











Procurement ∨

Projects & results ∨

News & events ✓ W

Work as an expert

Guidance & documents ✓

Search...

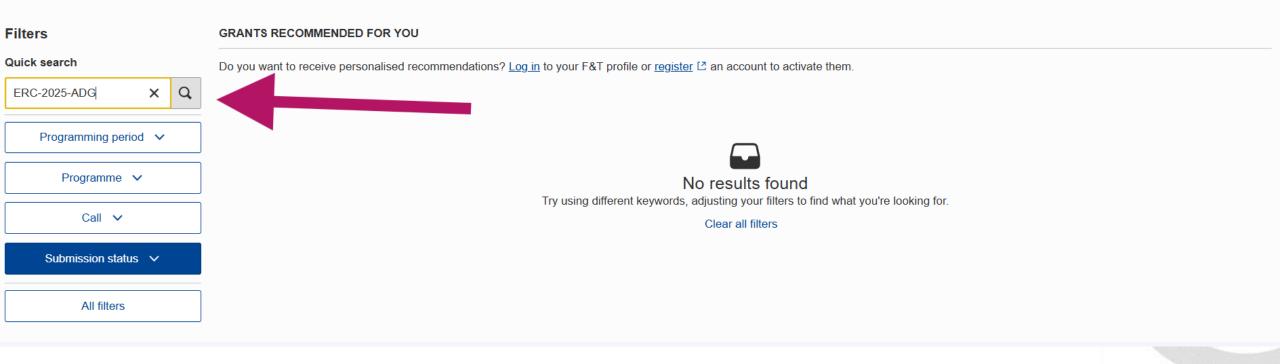


Home > Funding > Calls for proposals

Calls for proposals

Calls for proposals are funding opportunities issued by the European Union institutions, agencies and bodies. These are direct financial contributions, known as grants, that are awarded to third-party beneficiaries (e.g., research organisations, public entities, non-governmental organisations, and private companies) to engage in activities that serve EU policies.

More details [2]















Procurement ∨

Projects & results ∨

News & events ∨

Work as an expert

Guidance & documents ∨

Search..

Home > Funding > Calls for proposals

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More details [2]

Filters Quick search X Q ERC-2025-ADG Programming period >



Programme V

Call V

Submission status 🗸

All filters

GRANTS RECOMMENDED FOR YOU

Do you want to receive personalised recommendations? Log in to your F&T profile or register 🖾 an account to activate them.



No results found

Try using different keywords, adjusting your filters to find what you're looking for.

Clear all filters

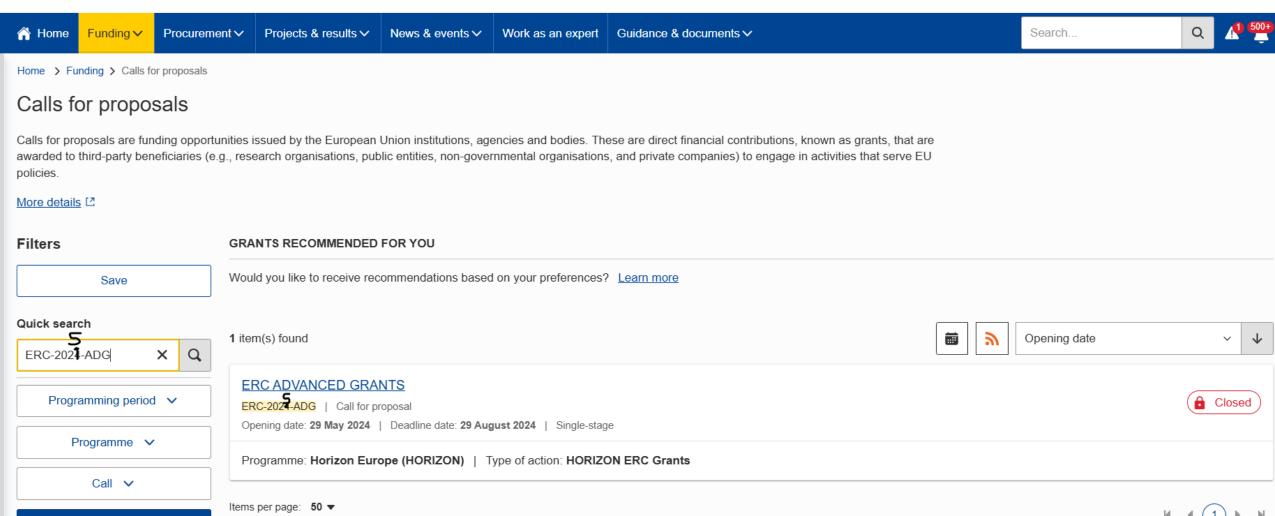














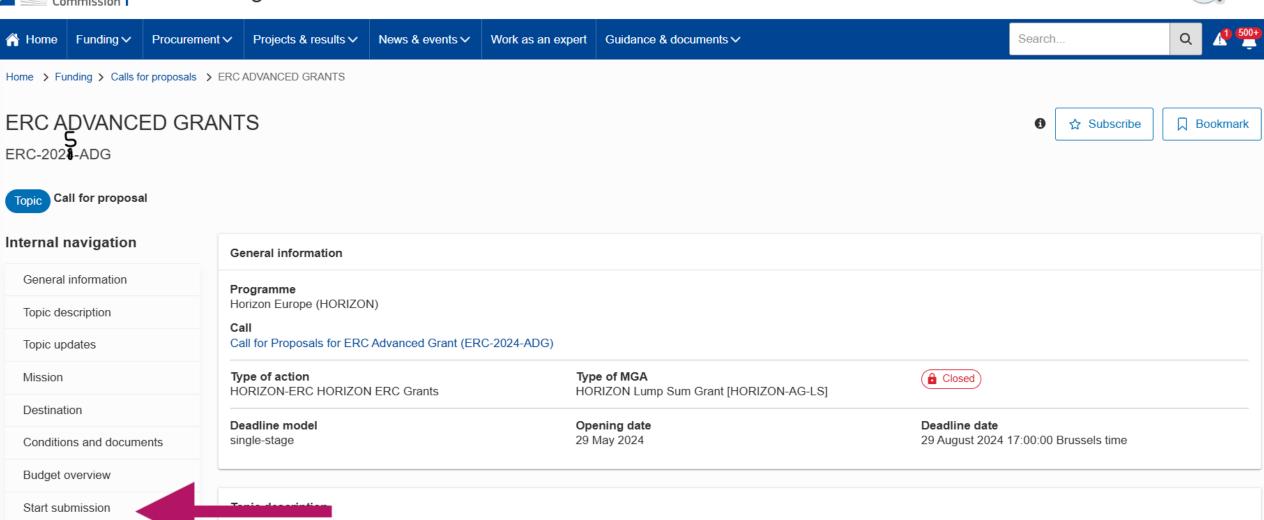
Submission status 🗸



Showing 1-1 of 1









Topic Q&As



Scope:

What is needed from Host Institution?

Commitment of the Host Institution for ERC Calls 20251,2,3

The << please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project (action) in case the application is successful>>, which is the applicant legal entity,

confirms its intention to sign a supplementary agreement with <<p>esplease fill in here the name of the principal investigator>>

in which the obligations listed below will be addressed should the proposal be retained.

Performance obligations of the applicant legal entity (Host Institution) that will become the coordinator of the HE ERC Grant Agreement (hereafter referred to as the Agreement), should the proposal be retained and the preparation of the Agreement be

The applicant legal entity (Host Institution) commits itself to ensure that the action tasks described in Annex 1 of the Agreement are performed under the guidance of the principal investigator who is expected to devote:

- in the case of a Starting Grant at least 50% of her/his working time to the ERC-funded project (action) and spend at least 50% of her/his working time in an EU Member State or Associated Country;
- in the case of a Consolidator Grant at least 40% of her/his working time to the ERCfunded project (action) and spend at least 50% of her/his working time in an EU Member
- in the case of an Advanced Grant at least 30% of her/his working time to the FRCfunded project (action) and spend at least 50% of her/his working time in an EU Member State or Associated Country

The applicant legal entity (Host Institution) commits itself to respect the following conditions for the principal investigator and their team:

- a) host and engage the principal investigator for the whole duration of the action;
- take all measures to implement the principles set out in the Commission recommendation on the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers4 - in particular regarding working conditions,
- A scanned copy of the signed statement should be uploaded electronically via the F<u>unding & Tenders Portal</u>
 Submission Service in DDF format.

 The statement of commitment of the Host Institution refers to most obligations of the Host Institution, which are stated in the Model Great Agreement used for EEC actions (MGA). The MGA is available on the Funding & Tenders Portal To reference to the time commitment of the Princinal Insuriences is stated in the EPC in Section (MGA).

transparent recruitment processes based on merit and career development - and ensure that the principal investigator, researchers and third parties involved in the action are

- c) enter before grant signature- into a Supplementary Agreement with the principal investigator, that specifies the obligation of the applicant legal entity to meet its obligations under the Agreement:
- d) provide the principal investigator with a copy of the signed Agreement
- e) guarantee the principal investigator scientific independence, in particular for the: i) use of the budget to achieve the scientific objectives;
 - ii) authority to publish as senior author and invite as co-authors those who have contributed substantially to the work;
 - iii) preparation of scientific reports for the action;
 - iv) selection and supervision of the other team members, in line with the profiles needed to conduct the research and in accordance with the beneficiary's usual management practices:
 - v) possibility to apply independently for funding; i) access to appropriate space and facilities for conducting the research;
- f) provide during the implementation of the action research support to the principal nvestigator and the team members (regarding infrastructure, equipment, access rights, products and other services necessary for conducting the research);
- g) support the principal investigator and provide administrative assistance, in particular for
 - i) general management of the work and their team
 - ii) scientific reporting, especially ensuring that the team members send their scientific results to the principal investigator:
 - iii) financial reporting, especially providing timely and clear financial information;
 iv) application of the beneficiary's usual management practices;
 - general logistics of the action;
- vi) access to the electronic exchange system
- h) inform the principal investigator immediately (in writing) of any events or circumstances likely to affect the Agreement;
- i) ensure that the principal investigator enjoys adequate
- conditions for annual, sickness and parental leave,
- ii) occupational health and safety standards:
- ii) insurance under the general social security scheme, such as pension rights;
- i) allow the transfer of the Agreement to a new beneficiary, if requested by the principal investigator and provided that the objectives of the action remain achievable (portability; see Article 41 of the Agreement);
- k) respect the fundamental principle of research integrity and ensure that persons carrying out research tasks under the action follow the good research practices and refrain from the research integrity violations described in the European Code of Conduct for



- PIC NUMBER (9-digit EC registration n.)
- Commitment Letter
- Budget revision, GEP, admins. etc.







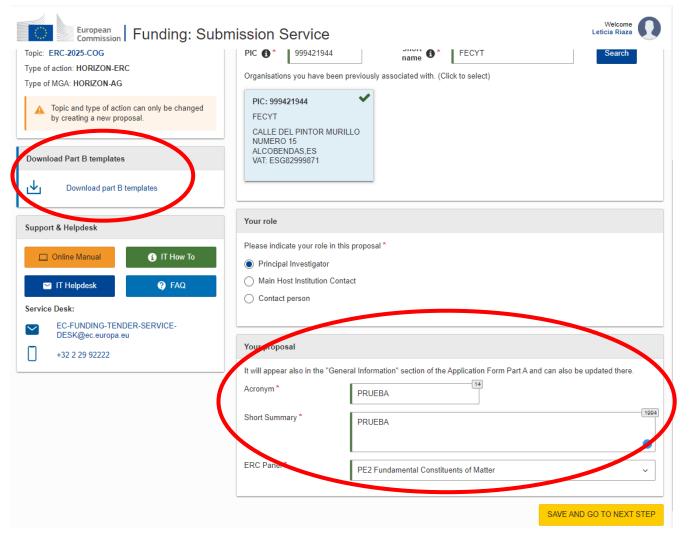






• Familiarise yourself with Form A, proposal templates, support guides,

etc. PIC Number.

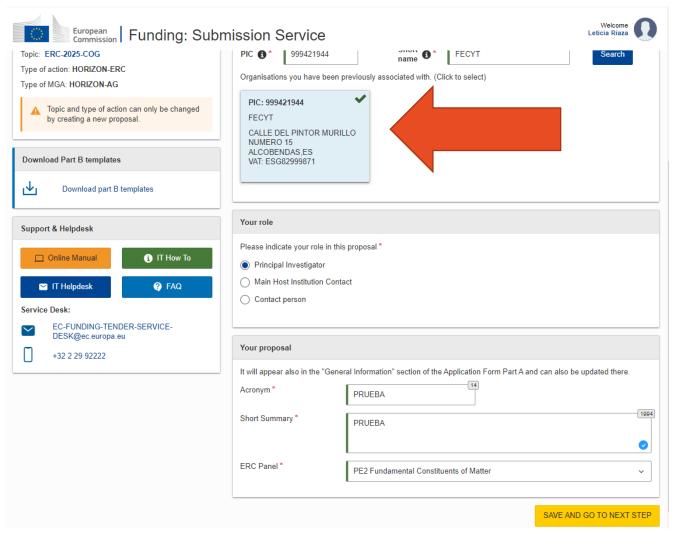






• Familiarise yourself with Form A, proposal templates, support guides,

etc. PIC Number.







- Familiarise yourself with Form A, proposal templates, support guides, etc. PIC Number
- "Reference Documents" Section at the Funding and tenders portal.



1 - General information

Acronym Acronym is mandatory

Fields marked * are mandatory to fill.

Type of Action

• Familiarise Topic etc. PIC Nu Call

Topic Type of Action

Call Type of Model Grant Agreement

t guides,

ortal.

• "Reference

Proposal title

The title should be no longer than 200 characters (with spaces) and should be understandable to the non-specialist in your field.

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed; < > * &

Duration in months*

Estimated duration of the project in full months.

Primary ERC Review Panel*

Secondary ERC Review Panel | Not applicable | (if applicable)

ERC Keyword 1* As first keyword please choose one which is linked to the Primary Review Panel.

Please select, if applicable, the ERC keyword(s) that best characterise the subject of your proposal in order of priority.

ERC Keyword 2 Not applicable

ERC Keyword 3 Not applicable

ERC Keyword 4 Not applicable

Free keywords In addition, please enter free text keywords that you consider best characterise the scope of your proposal. The choice of keywords should take into account any multi-disciplinary aspects of the proposal.







[WP2025 p.29]

To be eligible, legal entities from a Member State or an Associated Country that are public bodies, research organisations, or higher education institutions (including private research organisations and private higher education institutions) must have a gender equality plan or an equivalent strategic document in place for the duration of the project.

Application forms

Proposal ID

Acronym is mandatory

Gender Equality Plan

Does the organization have a Gender Equality Plan (GEP) covering the elements listed below?



No

Minimum process-related requirements (building blocks) for a GEP

- Publication: formal document published on the institution's website and signed by the top management
- Dedicated resources: commitment of human resources and gender expertise to implement it.
- Data collection and monitoring: sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators.
- Training: Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.
- Content-wise, recommended areas to be covered and addressed via concrete measures and targets are:
 - work-life balance and organisational culture;
 - o gender balance in leadership and decision-making;
 - o gender equality in recruitment and career progression;
 - integration of the gender dimension into research and teaching content
 - measures against gender-based violence including sexual harassment.



Minimum time commitment

Principal Investigators funded through the main ERC grants must spend a minimum percentage of their working time on the ERC project, and a minimum percentage of their working time in a Member State or Associated Country⁴⁴, as set out in the table below.

Minimum percentage of the working time of a Principal Investigator that must be spent	Starting Grant	Consolidator Grant	Advanced Grant	Synergy Grant
On the ERC project	50%	40%	30%	30% for each Principal Investigator
In a Member State or Associated Country ^{45,46}	50%	50%	50%	50% for each Principal Investigator engaged and hosted by an institution in the EU or Associated Countries



Time commitments will be monitored, and in cases where the actual commitment is below the minimum levels set out in this Work Programme, or the levels indicated in the grant agreement, appropriate measures may be taken, up to and including grant reduction, suspension or termination in accordance with the grant agreement.



5 - Other questions

Academic data		
PhD reference date		
Applicants holding a Medical degree		
Are you a medical doctor or do you hold a degree in medicine? Please note that if you have also been awarded a PhD, your medical degree may be your first eligible degree. (please see the ERC Information for Applicants to the Starting and Consolidator Grant for more details).	C Yes	○ No
Extension Requests		
With respect to the earliest date (PhD or equivalent), I request an extension of the eligibility window, (indicate number of days) [see the applicable ERC Work Programme and the Information for Applicants to the Starting and Consolidator Grant Call].	○ Yes	○ No
Working time commitment		
Please indicate your percentage of working time in an EU Member State or Horizon Europe Associated Country over the period of the grant. Please note that you are expected to spend a minimum of 50% of your total working time in an EU Member State or Associated Country.*		
Please indicate the % of working time you (as PI) will dedicate to the project over the period of the grant. Please note that PIs are expected to dedicate a minimum of working time to the project (30% for AdG, 40% for CoG and 50% for StG). The personnel cost for the PI provided in section "3-Budget" cannot be higher than the percentage indicated here. This information will be provided to the experts at Step 2 together with the section "3-Budget".*		



N.A.

N.A.

MIN 50% of

working time in EU

MIN 30% of working time devoted to project



Application forms

Proposal ID

Acronym

Excluded Reviewers

You can provide up to three names of persons that should not act as an evaluator in the evaluation of the proposal for potential competitive reasons.

First Name	
Last Name	
Institution	, in the second
Town	
Country	
Webpage	60,







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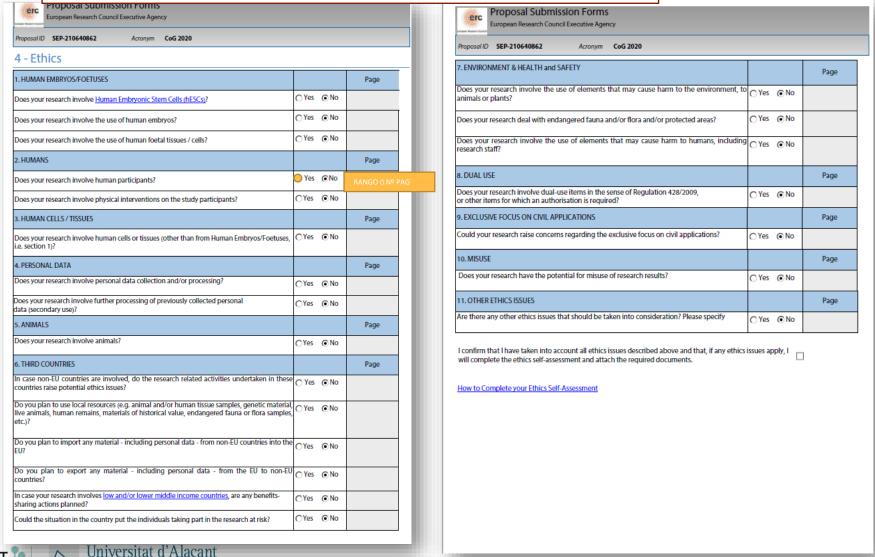






Ethics self-assessment

Forms A. Part 4. Ethics issues table + Ethics Self-Assessment

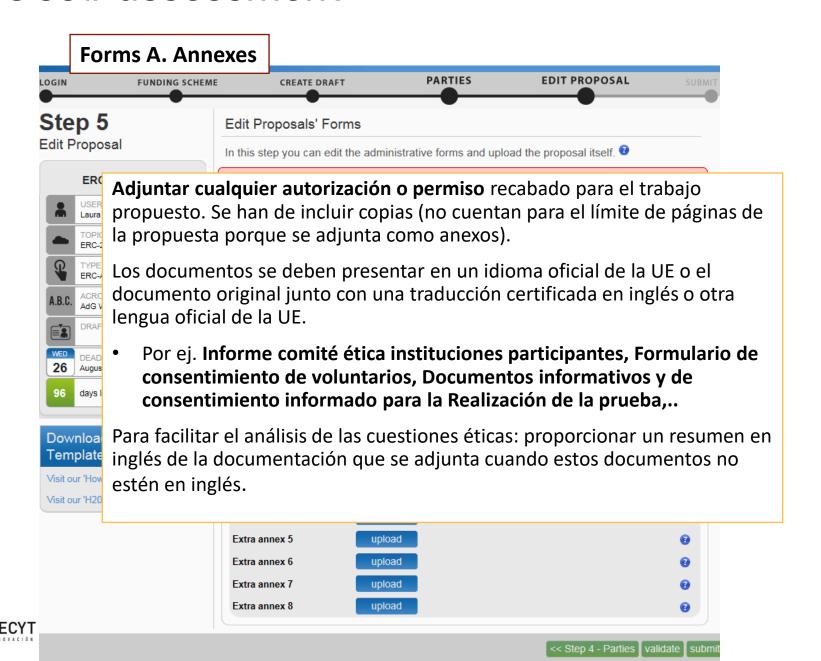








Ethics self-assessment



Ethics self-assessment

Part B2

Proporcionar una descripción narrativa de los problemas éticos asociados a la propuesta (en), asegurándose de cubrir todos los temas marcados en la tabla de cuestiones éticas.

- Descripción de los posibles problemas éticos de la acción propuesta con respecto a sus objetivos; la metodología y las posibles implicaciones de los resultados;
- Explicación de cómo se cumplirán los requisitos éticos establecidos en el programa de trabajo;
- Declaración sobre cómo la propuesta cumple con los requisitos éticos y legales nacionales de la UE y / o del tercer país donde se llevará a cabo la acción;
- Indicación de qué autorizaciones particulares pueden ser necesarias durante la vida del proyecto.

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ERC Lump Sum Funding - Simplifications

- Major reduction of administrative burden:
 - Removes all obligations on costs reporting (incl. personnel costs)
 - No more time-sheets or other document supporting actual cots incurred
 - No more financial audits
- Budget is assessed during evaluation
- Proposals include a budget based on estimated costs related to activities
- EU contribution paid on basis of activities completion. Not linked to successful outcome
- Right for grant portability remains for Principal Investigators





Proposal Submission - Budget

Budget must only include costs estimates that are:

- → **Eligible** (same eligibility conditions as in actual cost model)
- → reasonable, non-excessive costs
- → in line with the **beneficiaries' normal practices** (Declaration 10)

'For Lump Sum Grants with a detailed budget table: We understand and accept that the EU lump sum grants must be reliable proxies for the actual costs of a project and confirm that the detailed budget for the proposal has been established in accordance with our usual cost accounting practices and in compliance with the basic eligibility conditions for EU actual cost grants (see AGA - Annotated Grant Agreement, art 6) and exclude costs that are ineligible under the Programme. Purchases and subcontracting costs must be done taking into account best value for money and must be free of conflict of interest.' This tick box in mandatory for all lump sum calls of the European Commission family.

✓ 1 single lump sum contribution for the entirety of the project (broken down by beneficiary only – NOT per work package)



Changes to the Submission Forms - Budget Table

	PI		Senior staff		Postdocs		Students			Other staff			A. Total			
Beneficiary Short Name	Person Months	Total amount	Average monthly cost	Person Months	Total amount	Average monthly cost	Person Months		Average monthly cost		Total amount	Average monthly cost	Person I	Total	Average monthly cost	
Participant X																
Participant Y																
Linked 3rd party X																
Linked 3rd party Y																
Total																

New cost fields for AdG 2024								
Person months								
Average monthly costs								

(automatic calculation)

B. Subcontracting Costs/€ (No indirect costs)	and	C.2 Equipment Equipment costs (including major equipment under additional funding)	and animal	Onen Assess fores	additional	C.3 Total other goods, works and services	C. Total Purchase costs/€	D.2 Internally invoiced goods and services/€ (No indirect costs)	E. Indirect Cost/€	Requested EU contribution /€



All other cost categories remain the same





Changes to the Submission Forms - Equipment Depreciation Table (new Annex)

- Excel template will be a mandatory attachment to be uploaded at submission
- Guidance to be provided to list items for which several units may be requested (i.e., centrifuges, laptops)
- Guidance to be provided on how to encode fully capitalized costs items

Beneficiary's/affiliated entity's name	Short name of the asset	Purchase cost per item (a)		Expected percentage of usage for the grant (c)	Expected use time during the grant (months, cannot exceed the duration of the grant) (d)	· ·	Comments
Example 1	Equipment 1	€ 100,000.00	60	100%	48	€ 80,000.00	
Example 2	Equipment 2	€ 10,000.00	36	100%	36	€ 10,000.00	
Example 3	Equipment 3	€ 50,000.00	60	50%	48	€ 20,000.00	





Changes to the Submission Forms - Narrative Section (new Structure)

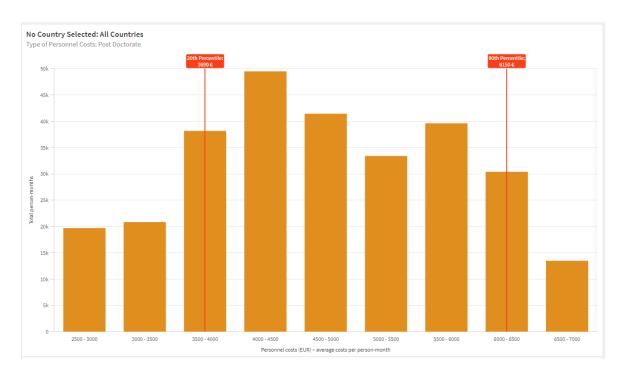
Section C. Resources	
A. Personnel	D. Internally invoiced goods and services
Maximum 2500 characters allowed	Maximum 1000 characters allowed
B. Subcontracting (if applicable)	Request for additional funding justification
Maximum 1000 characters allowed	Maximum 1000 characters allowed
C. Purchase cost (Travel - Equipment - Consumables - Field work - Animal costs - Publications - Other additional direct costs)	Funding from other sources
Maximum 3500 characters allowed	Maximum 1000 characters allowed

- Single box split in 6 subsections (text boxes) to provide a more structured format for PIs to justify
- Overall character limit to justify resources extended from 8.000 to 10.000 character



Proposal Evaluation – Evaluation of resources & costs requested by applicants

 Budget is assessed during evaluation: resources needed for the project & plausibility of cost estimates.



ERC Dashboard will be made available for applicants and panel members

In line with RTD dashboard, except:

Based on **ERC historical data** - actual personnel costs paid since 2018 (to be updated for each Advanced Grant call)

Displayed by country and staff category

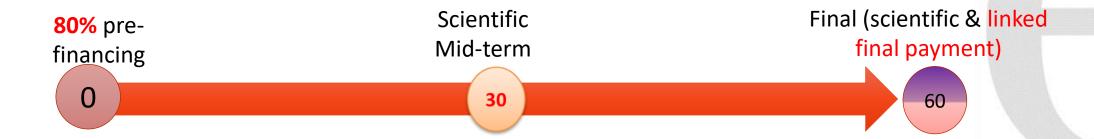




ERC Lump Sum funding – Reporting/Payment

✓Once the Lump Sum contribution is established, costs actually incurred are not relevant (budget table (not included in the grant agreement) - full flexibility (transfer between costs categories)

- >80% pre-financing to ensure cash-flow
- ➤1 scientific mid-term report to assess progress and deviations
- ➤1 single payment at the end of the project





ERC Lump Sum funding – Reporting/Payment

Lump sum fully paid when all the work has been carried out, and also if

All essential tasks completed, and/or

Equivalent tasks have been carried out, and/or

Deviations have been duly justified.

Lump sum **paid partially** in line with the degree of completion (contradictory procedure) **at the end of the project**

Only proper implementation (not on costs) & compliance with non-financial obligations (e.g. ethics procurement procedures, PI time commitments)

Record keeping: Technical documents, Publications, prototypes, deliverables, Documentation required by good research practices (e.g. lab books), Document proving implementation in line with DoA



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Research Team







- The PI leads the project (there are no other PIs forming a consortium or adding up to the evaluation of the individual profile).
- The PI selects the team members who will participate in this ERC project.

Team members: Researchers at any level: PhD students, postdocs, technical staff, professional staff (senior staff),...

Required **roles** are defined at proposal level.

At proposal level, **team members must be assigned to specific tasks/objectives** of the project. Their involvement must be necessary.

Beware of putting together a team of PhD students if you do not have experience in team management/supervision.



Collaborators

- Pl is...
 - Independent
 - Creative
 - Capable
 - Expert
 - Experienced
 - ..to carry out the research



avoid collaborative work on core tasks

- Groundbreaking idea needs...
 - Access to certain sites / data
 - Complementary skills –support
 - Access to top Research facilities
 - ..to be outstanding



Collaborators (II)

Define Clear Roles:

- Precisely describe the collaborator's specific tasks and contributions.
- Differentiate your role from theirs, ensuring your leadership remains evident.
- Avoid any impression that the collaborator is responsible for significant portions of the core research.

Transparency and Specificity:

- Identify collaborators by name and institution.
- Provide a brief description of their relevant expertise.
- Be transparent about the nature and extent of the collaboration.



Collaborators in practice

In the Proposal Text:

- Clearly define the collaborator's role:
 Use precise language to outline their
 specific contributions.
- Emphasize complementary expertise: Explain how the collaborator's skills enhance, but do not replace, your own.
- Provide context: Explain why this specific collaboration is crucial for the project's success.
- Access to Resources:
 - If the collaboration is primarily for access to unique sites, data, or facilities, emphasize the logistical arrangements.
 - Clarify that this access does not involve substantial research contributions from the provider.

Weenink Part B2 GROUPVIOLENCE

2. Collaboration

Established experts will contribute to the research programme as co-supervisors for projects 3-6. Given their contacts and experience, they will also facilitate access to the studied groups. Edward van der Torre (Dutch Police Academy) has conducted extensive ethnographic research on police teams; Marie Rosenkrantz Lindegaard (Netherlands Institute for the Study of Crime and Law Enforcement) on delinquent and violent street youth; Hans Werdmölder (University Professor at Roosevelt Academy) on delinquent street youth; (Ramón Spaaij (University of Amsterdam and Victoria University, Melbourne) on football hooligans; Ton Nabben (University of Amsterdam, Bonger Institute of Criminology) on bouncers. Their key publications on the studied groups are:

- Van der Torre, E. 1999. Politiewerk. Politiestijlen, community policing, professionalisme (Policing. Police Styles, Community Policing, Professionalism). Alphen aan den Rijn: Samsom.
- Lindegaard, M., J. Miller, and D. Reynald. 2013. Transitory mobility, cultural heterogeneity, and victimization risk among young men of color: insights from an ethnographic study in Cape Town, South Africa. Criminology 51: 967-1008.
- Spaaij, R. 2006. Understanding Football Hooliganism: A Comparison of Six Western European Football Clubs. Amsterdam: Amsterdam University Press.
- Nabben, T., J. Doekhie, and D.J. Korf. 2011. Buitenstaander en bondgenoot: de werkbeleving van portiers in de Amsterdamse binnenstad. (Outsider and Ally: The Work Experiences of Bouncers in the Inner-City of Amsterdam). Amsterdam: Rozenberg Publishers.
- Werdmölder, H. Forthcoming. Voorgoed ontworteld. De teloorgang van een criminele groep tweedegeneratie Marokkanen. (Irreversibly Uprooted. The Decline of a Criminal Group of Second Generation Moroccans). Amsterdam: Amsterdam University Press.

The Group Violence programme will also benefit from the confirmed collaboration of the 'Interactionist Approaches to Violence Workshop', consisting of sociologists, social psychologists and criminologists from the UK (Mark Levine, University of Exeter), Denmark (Poul Poder and colleagues, University of Copenhagen) and the Netherlands (Wim Bernasco, Marie Rosenkrantz Lindegaard, Netherlands Institute for the Study of Crime and Law Enforcement). We will meet regularly to discuss theoretical work as well as the coding and analysis of data. An international conference in the programme's fifth year will gather 30 experts



Collaborators in the budget

- If the collaborator requires **funding**, consult with your institution's Grants Office to ensure proper budget allocation:
 - Subcontracting
 - Other Costs
 - Beneficiary
 - •
- Be prepared to justify any budget requests related to collaborations.

It is very important to make sure that any collaborator that is mentioned, has agreed to the collaboration.

Having written consent is very important.







ERC eligibility requirements	
Please acknowledge that you are aware of the eligibility requirements for applying for this ERC call as specified in the ERC Annual Work Programme, and please certify that, to the best of your knowledge your application is in compliance with all these requirements. Please note that your proposal may be declared ineligible at any point during the evaluation or granting process if it is found not to be compliant with these eligibility criteria.*	
Consent obtained from participants and researchers	
Please confirm that you (as PI) have the written consent of all participants on their involvement and the content of this proposal, as well as of any researcher mentioned in the proposal on their participation in the project (either as team member, collaborator, other PI or member of the advisory board). We may request you to provide proof of the written consent obtained at any time during the evaluation.*	
Sharing evaluation data	
If your proposal is not funded (due to budget limitations), do you consent to allow us to disclose the results of your evaluation (score and ranking range), together with your name (as PI), non-confidential proposal title, acronym, abstract and your/your host institution's contact details to national or regional public research funding authorities that run funding schemes specifically for ERC applicants that scored highly in the evaluation?	○ Yes ○ No

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Delegación española del programa ERC

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Ana Martínez Univ. Alicante



Carmen Estévez FECYT, MICIU







How we can help you?



Con colaboraciones expertas, fundamentalmente ERC Grantees

Step 1

Jornadas informativas

Talleres de preparación propuestas

Reading Days





Revisión propuestas

Análisis perfiles bibliométricos de ERC **Grantees (2018-2020)**

Step 2

Simulacros de entrevistas





Soporte al tramitar la portabilidad a una institución española

Europa Excelencia (AEI) para las ERC individuales con A sin financiación

Asesoramiento a demanda ciclo de vida: propuesta y contrato

Horizonte Europa > Ciencia Excelente > ERC > Enlaces de interés

Árbol de servicios de apoyo al programa













Subscribe to our newsletter



Database of all **funded projects** by year and threshold/call (and much more)



Panel Members | ERC - European Union





Gracias

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